



**MINUTES
PARKS & RECREATION ADVISORY BOARD MEETING**

Tuesday, May 6, 2008

6:00 p.m.

Memorial Park Senior Center
1800 Byron Street

Members Present

Henry Stokes, Vice Chair
Ralph Cloud
Maria Trunk
Rodolfo Troncoso
Bill Sparks
Robert Gonzales
Matthew Carroll
Carl Pataky
David Turner
Olga Holguin
Hector Munoz
Jaime Barceleau

Members Absent

Francoise Feliberti
Thomas Daniel Carter
Fred Shuford
Joel Barrios
Diego Amigo

Staff Present

Nanette Smejkal, Director
Lucy Calderon, Recording
Secretary
Shamori Whitt, Research and
Management Assistant
Richard Garcia, Land Operations
Manager

Late Arrivals/Early Departures: Bill Sparks arrived at 7:03 p.m.

1. **Meeting called to order** by Henry Stokes, Acting Chairman at 6:03 p.m.
2. **Motion to approve minutes for April 1, 2008 made by Jaime Barceleau; seconded by Carl Pataky; all in favor; motion passed unanimously.**
3. **Parks and Recreation Staff Announcements and Special Recognitions:**
Nanette Smejkal, Parks and Recreation Director recognized the successful Arbor Day Celebration held at Veteran's Park, April 25, 2008. Park website has photos to view.
4. **Petitions and Communications from the Public:**
 - a. Eileen Karlsruher announced her resignation from the Parks and Recreation Advisory Board in order to accept an appointment to the Civil Service Commission.
 - b. Randy Hambrick, Aquatics Director at El Paso Country Club, requested the Park's Aquatics Department to work on a solution to have more locations for swimmers to have ID's made. Convenience of other locations is crucial. (Item on next month's agenda)
 - c. Ralph Cloud, Advisory Board member, would like an agenda item for June reporting on the utilization of school baseball fields

5. **Information and Discussion:** Park Design and Construction Standards by Richard Garcia, Park Operations Manager. Mr. Garcia discussed how the guideline were developed and additions made to the manual. Members requested enhanced formatting and consideration of drinking fountain and restroom standards. As per Richard Garcia, restrooms fall under buildings or permanent structures and won't be found under Park Design and Construction Standards. Water fountains are not being built at Parks due to maintenance and health reasons.
6. **Discussion on Committee Updates:**
 - a. Governance Subcommittee Structure and Goals: Bill Sparks, Chairman was not present at the time of the agenda item. Nanette Smejkal, Parks and Recreation Director requested the members meet and, in addition to the ordinance and bylaw review, determine the tasks for ongoing projects of the committee.
 - b. Open Space Subcommittee Structure and Goals: Discussion by Maria Trunk, Chair for subcommittee. Members have been determined.
 - c. Aquatics Subcommittee Structure and Goals: Discussion by Robert Gonzales, Chair for the subcommittee. With 8 members the committee meets 2 to 3 times per year.
 - d. Park Naming Subcommittee Structure and Goals: Discussion by Henry Stokes, Chair for subcommittee. The board has 8 members and meets as needed.
 - e. Grievance Subcommittee Structure and Goals: Discussion by Henry Stokes, Chair for subcommittee. The committee has 9 members and meets as needed.
7. **Meeting adjourned at 7:50 p.m.**